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### **DEMOCRATIC SERVICES**

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Date: 11 December 2009 Direct Line: 01895 837224

Dear Councillor

### LICENSING SUB-COMMITTEE

The next meeting of the Licensing Sub-Committee will be held as follows:

DATE: MONDAY, 21ST DECEMBER, 2009

TIME: 10.00 AM

VENUE: ROOM 6, CAPSWOOD, OXFORD ROAD, DENHAM

Yours faithfully

J.A. BURNESS

# **DIRECTOR OF RESOURCES**

To: Members of the Licensing Sub-Committee (from Rota)

Miss Arnold

Mr Wilson Reserve Member: Mr Grover Ms Vigor-Hedderly Additional Reserve Member: Mrs Khan

It is critical that the Members listed attend - Thank you

I would be grateful if you could confirm your attendance, as soon as possible.

Copy to: All other Members of Licensing Committee for information

Please bring with you the following documents:

- SBDC Licensing Policy
- DCMS Guidance booklet



Chief Executive: Chris Furness

Directors: Jim Burness (Resources) Bob Smith (Services)

# **Declarations of Interest**

Any Member attending the meeting is reminded of the requirement to declare if he/she has a personal interest in any item of business, as defined in the Code of Conduct. If that interest is a prejudicial interest as defined in the Code the Member should also withdraw from the meeting.

# AGENDA

- 1. Apologies for absence
- 2. <u>Application for a new Premises Licence, Dair House School, Beaconsfield Road, Farnham Royal</u>

To consider report of the Director of Services.

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3. Any other business which the Chairman decides is urgent

The next meeting of the Sub-Committee is due to be held on 18 January 2010